



## MEMORANDUM

Chris Rafferty  
Community Development Director

**TO: Cumberland County Municipalities & Other Interested Parties**

**RE: Cumberland County Funding for Community Development & Housing Projects**

**DATE: August 10, 2020**

The Cumberland County Redevelopment Authority recently began to develop the annual plan and budget for the County's Program Year (PY) 2021 Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. The County projects that its 2021 grants will be approximately \$1,100,000 CDBG and \$400,000 HOME. Any necessary adjustments will be made when the actual formula allocations are announced. We are now soliciting applications from municipalities and other interested parties for funding of projects that are eligible under these two programs.

Enclosed you will find information on the CDBG and HOME programs and an application package with guidelines and definitions. You will also receive an email from me with an electronic copy of the application package. An application package needs to be completed for each proposed project. CDBG funds may be used for a wide variety of community development projects, including housing. The HOME program funds are limited to affordable housing projects and directly-related activities. If you are applying for funding for a housing project, you do not need to ask for funding from one specific source. The source(s) of funding for approved housing projects will be recommended by the Redevelopment Authority based on availability, need, and programmatic requirements. **Note that all applications are due back to the Redevelopment Authority no later than close of business on September 8, 2020. When submitting, mail two (2) hard copies of your application packet(s) to the address at the bottom of this memorandum, and email one (1) PDF copy of each application to me at [crafferty@cchra.com](mailto:crafferty@cchra.com).**

A couple of notes about the application:

- All awardees of federal funds must have a DUNS number. Please use this application in making your request, and provide a current DUNS number. Our office can provide assistance in obtaining a DUNS number should your organization not already have one.
- All projects that receive federal funding must undergo an Environmental Review (conducted by our office) prior to the start of the project. **Projects that begin prior to receiving environmental clearance via a Notice to Proceed from this office are at-risk of being ineligible for federal funding.** It is important that no work begin on the project for which funds are sought without speaking to this office.
- New grantees will be required to participate in a CDBG 101 start-up conference hosted by the Redevelopment Authority.

If you have any questions or require additional information, please do not hesitate to contact me at (717) 249-0789, ext. 130, or e-mail [crafferty@cchra.com](mailto:crafferty@cchra.com).

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**CUMBERLAND COUNTY REDEVELOPMENT AUTHORITY**

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