

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

In Program Year (PY) 2021, Carlisle Borough spent \$371,330.00 in CDBG entitlement funds, achieving its program goals across a variety of investment areas: housing programs, social services, economic development, and facilities improvements. These allocations produced safe, decent, and sanitary housing; improved health and well-being; increased economic opportunities; and enhanced quality of life for Carlisle residents. Over the three-year low-/moderate-income (LMI) certification period, 64.04% of CDBG funds were invested in activities that directly benefitted LMI individuals and families. Looking through the lens of the five-year strategic planning process (PY 2021 is Year Three of the Five-Year ConPlan), the Borough performed well in the areas of code enforcement, Hope Station’s public services programs, blight remediation, economic development, and the Owner-Occupied Rehabilitation Program. The Borough intends to expand marketing efforts so as to reach a wider and more diverse audience for its Owner-Occupied Rehabilitation Program.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhance economic development opportunities	Non-Housing Community Development	CDBG: \$ / HOME: \$	Facade treatment/business building rehabilitation	Business	10	3	30.00%			

Enhance economic development opportunities	Non-Housing Community Development	CDBG: \$ / HOME: \$	Jobs created/retained	Jobs	8	4	50.00%	1	0	0.00%
Enhance economic development opportunities	Non-Housing Community Development	CDBG: \$ / HOME: \$	Businesses assisted	Businesses Assisted	8	3	37.50%	1	0	0.00%
Improve public facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13900	3958	28.47%			
Improve public facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1000	2	0.20%	200	0	0.00%
Increase affordable housing opportunities	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	15	0	0.00%			
Increase affordable housing opportunities	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	0		2	0	0.00%

Increase affordable housing opportunities	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$/ HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	10	6	60.00%	4	0	0.00%
Increase affordable housing opportunities	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$/ HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	10	0	0.00%			
Planning and administration	Planning and administration	CDBG: \$/ HOME: \$	Other	Other	8	8	100.00%	4	0	0.00%
Provide vital public services	Public Housing Homeless Non-Homeless Special Needs	CDBG: \$/ HOME: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		700	0	0.00%
Provide vital public services	Public Housing Homeless Non-Homeless Special Needs	CDBG: \$/ HOME: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	52020	10404	20.00%			
Provide vital public services	Public Housing Homeless Non-Homeless Special Needs	CDBG: \$/ HOME: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	3500	0	0.00%			

Provide vital public services	Public Housing Homeless Non-Homeless Special Needs	CDBG: \$/ HOME: \$	Other	Other	0	0				
Remediate and reduce blight conditions	Affordable Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Remediate and reduce blight conditions	Affordable Housing Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	50	0	0.00%			
Remediate and reduce blight conditions	Affordable Housing Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	10	3	30.00%	2	0	0.00%
Remediate and reduce blight conditions	Affordable Housing Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	0	0				
Remediate and reduce blight conditions	Affordable Housing Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	5000	1270	25.40%	1000	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The five-year housing priorities in the Carlisle Borough 2019-2023 Five-Year ConPlan are as follows:

Housing Priorities

a. Improve existing housing stock (Borough-wide):

CDBG Activities: Borough-wide Owner-Occupied Rehabilitation (OOR) Program (4 units) and Sidewalk Assistance/ADA Improvements Program (no activity)

b. Promote homeownership (Borough-wide):

During PY 2021, Carlisle Borough continued to encourage and support self-sufficiency programs. These programs are designed to assist low-income public housing tenants.

Other: Affordable Housing Trust Fund First-Time Homebuyer Downpayment and Closing Cost Assistance Program; First-Time Homebuyer Workshop conducted by HRACC staff; Cumberland County Act 137 funds invested in a HUD-certified Housing Counselor based at HRACC.

c. Public Housing:

Carlisle Borough and the Housing Authority of Cumberland County have a strong partnership in maintaining decent and safe public housing for families and elderly persons. The Borough supports the Housing Authority by expediting licenses and permits for repairs and maintenance to

Authority-owned and operated facilities.

d. Housing-related Activities:

CDBG Activities:

Code Enforcement: Carlisle Borough continued code enforcement activities in LMI areas so as to ensure safe and decent housing (CT 120 BG 2, BG 3, & BG 5; CT 121 BG 1 & BG 2; CT 122 BG 1 & BG 2; CT 123 BG 2; CT 124 BG 2)

Remove/Remediate Blight: ADA Improvements/Sidewalk Replacement; Carlisle Streetview Program (facade rehabilitation).

e. Homelessness:

While Carlisle Borough itself does not own or operate any housing facilities to support the homeless, it continues to support these endeavors through community partners. The Cumberland County government and private organizations provide housing and supportive services on a county-wide basis for the homeless, as well as those individuals and families that are at-risk of becoming homeless.

f. Lead-based Paint Hazards:

CDBG Activities: Carlisle Borough provides CDBG funds for its Owner-Occupied Rehabilitation Program, which assist LMI homeowners within its jurisdiction. HRACC's Rehabilitation Specialist who administers this program has been a certified Lead Hazard Risk Assessor for at least 5 years. As part of the initial home inspection, the Rehabilitation Specialist assesses the lead paint hazard in the home and works with selected contractors to stabilize and contain lead hazards as part of the rehabilitation project and pass a dust wipe test upon project completion (if the subgrant awarded is less than \$25,000), or abate all hazards (if the subgrant awarded is \$25,000 or more).

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1131
Black or African American	2388
Asian	2
American Indian or American Native	3
Native Hawaiian or Other Pacific Islander	2
Total	3526
Hispanic	826
Not Hispanic	2700

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Unequivocally, the Borough of Carlisle and the Housing & Redevelopment Authorities of Cumberland County (HRACC) strive to promote and provide the highest-quality housing and economic opportunities to those in need, regardless of race, gender, ethnicity, disability, or other individual classification. The Borough, HRACC, and all affiliated organizations supporting LMI families hold equality in housing and provision of services as a top priority. It shall be noted that 22 additional families of multiple races were provided assistance and that three additional family refused to provide its racial and ethnic composition. The Borough's HOME Program funds are provided via the Pennsylvania Department of Community & Economic Development and thus will not be discussed in this CDBG CAPER.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	745,843.66	433,852.57
Other	public - federal	0	

Table 3 - Resources Made Available

Narrative

According to the PR-26 CDBG Financial Summary Report for PY 2021, Carlisle Borough spent 58.2% of all CDBG funds available (unspent CDBG funds as of 6/30/2021, PY 2021 CDBG grant allocation, and PY 2021 CDBG Program Income). The Borough satisfied all CDBG Program spending requirements. It remained timely in drawing down its CDBG funds with a 1.40 timeliness ratio, its LMI expenditure percentage to 64.04%, disbursed 8.66% of PY 2021 funds available for public service activities, and spent 14.04% of PY 2020 funds on planning & administration expenses.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Borough Downtown	90	77	
Borough-Wide	10	23	
Urban Redevelopment Plan Area			

Table 4 – Identify the geographic distribution and location of investments

Narrative

When selecting and promoting activities, Carlisle Borough targeted the following block groups with 51% or more LMI households: CT 120 BG 2, BG 3, & BG 5; CT 121 BG 1 & BG 2; CT 122 BG 1 & BG 2; CT 123 BG 2; CT 124 BG 2

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In order to meet the needs identified in its Five-Year ConPlans and AAPs, Carlisle Borough has leveraged local and private funds via its CDBG program. Private resources include volunteer efforts and donations, which are combined with Federal and State resources to provide affordable housing and meet other ConPlan goals. Some public services activities serving school-age children, such as Hope Station Community Services Program and the Summer Neighborhood Park Program, take place on Borough-owned land.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	55	57
Number of Non-Homeless households to be provided affordable housing units	4	4
Number of Special-Needs households to be provided affordable housing units	110	114
Total	169	175

Table 5 – Number of Households

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Carlisle Borough experienced mixed results in providing affordable housing units to homeless individuals and families, as well as to individuals with special needs. Specifically, the one-year target of providing 55 homeless households with affordable housing units was not met, with 57 homeless individuals receiving support. However, 114 persons with special needs received affordable housing units, handily exceeding the one-year goal of 110. The Borough's intent is to support such efforts in a way that will only increase the availability of such services.

Discuss how these outcomes will impact future annual action plans.

The Borough and HRACC will continue to market affordable housing programs aggressively. In order to help facilitate the attainment of program goals, Owner-Occupied Rehabilitation Program staff plan to expand advertisement of the program by marketing to a larger pool of Carlisle homeowners.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	376	0
Low-income	40	0
Moderate-income	0	0
Total	416	0

Table 6 – Number of Households Served

Narrative Information

During PY 2021, the Borough spent \$211,047.76 for the benefit of LMI individuals and households. Officials have made every effort to ensure that a majority of CDBG monies are spent to assist LMI individuals and households. Before agreeing to undertake a project, the Borough ensures that all income-eligibility criteria are met because it recognizes how important the LMI classification is to selecting projects to invest in so as to meet the National Objectives for the CDBG Program. Carlisle Borough's HOME Program funds are provided by the PA Department of Community & Economic Development and thus not discussed in this CAPER.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Carlisle Borough does not directly own or maintain homeless shelters but does provide assistance in a variety of ways including: funding Hope Station's job training efforts, supports and refers individuals to HRACC services and emergency shelters, provides new jobs through its Shopsteading Loan program, and provides the Summer Neighborhood Park Program, a summer child care program at Memorial Park and Hope Station.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency Shelter Needs: The James Wilson Safe Harbour operates an Emergency Shelter in the Borough of Carlisle. The Shelter serves homeless persons from the entire county, including the Borough. CDBG funds awarded by Cumberland County are used for Shelter operations. Cash and in-kind donations also support Safe Harbour's efforts. This organization had received ESG funds through Cumberland County via PA DCED, but this grant ended on June 30, 2019. The Borough supports the Shelter as requested.

Since 2004, Community Combined Area Resources for Emergency Shelter (CARES) has operated a temporary overnight emergency shelter program for men, women and children. Shelter is provided nightly on a first-come, first-served basis at churches in the Carlisle area. Community CARES receives a portion of Cumberland County's Homeless Assistance Program allocation for operation of the shelter but relies mostly on individual and foundation donations.

The County also passes through state funds for emergency shelter for victims of domestic violence. These funds are administered by Domestic Violence Services of Cumberland/Perry Counties, out of their main office location in the Borough of Carlisle.

Bridge/Transitional Housing: The James Wilson Safe Harbour is a subrecipient of County Homeless Assistance Program funds and operates a transitional housing program for low-income homeless individuals and families. The bridge housing is located in the downtown section of the Borough of Carlisle. The Bridge Housing grant funds are used for the operation of the facility. The funds leverage foundation contributions and private individual contributions and generate program income through program fees. The bridge housing is a county-wide facility.

The Salvation Army operates two transitional shelters that serve the Carlisle area. Genesis house is a short-and long-term transitional shelter for men ages 18 and older and requires all participants secure employment and undergo a mandatory savings program. Stuart House is a two-year transitional housing program that serves single women and children and aims to assist the families move from homelessness to self-sufficiency. The program includes life-skill classes, case management services, counseling, three meals a day, and a mandatory debt elimination and savings program.

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Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Carlisle Borough does not own or operate any housing facilities for the homeless. The County government and private organizations provide housing and supportive services on a county-wide basis for the homeless and/or at-risk of becoming homeless individuals and families.

The Borough collaboratively works with HRACC and the Community CARES Resource Center to provide solutions to emergency shelter, case management and counseling services for the homeless. The Community CARES Resource Center facility serves needy populations including homeless households that stay in church-sponsored shelters overnight that are closed during the day. This facility provides a resource during the day that serves as a permanent mailing address and the tools for job hunting and finding permanent housing.

The region's non-profit housing and service providers provide homeless and low-income individuals and families for Carlisle, as well as for the entire County: Stevens Affordable Housing, Cumberland County Veterans Affairs Office New Visions, ARC of Cumberland and Perry Counties (CPARC), Project S.H.A.R.E., James Wilson Safe Harbour, New Hope Ministries, County Office of Aging and Community Services, Salvation Army, Carlisle Opportunity Homes, Carlisle Housing Opportunities Corporation, Cumberland Valley Habitat for Humanity, Domestic Violence Services of Cumberland/Perry Counties, Cumberland/Perry Housing Initiatives, and Partnerships for Better Health all pursue multiple sources of funding for housing programs. There are also a host of other available services, including food banks, such as Project S.H.A.R.E. and the Salvation Army Food Bank, both located in Carlisle Borough. In addition, a Case Management Program is operated by the County Office of Aging and Community Services in downtown Carlisle. These funds support the salaries of staff who administer the housing assistance programs (Rental Assistance, and other Supportive Housing Programs). As stated in the Five Year Cumberland-Perry Mental Health Plan, case managers work with individuals with mental illness who are homeless or at risk of homelessness in addition to working closely with all community groups that assist individuals impacted by homelessness. This plan has not been updated as of 2021. Additionally, linkages to appropriate mental health treatment and community support services are offered as requested by the consumer.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to

permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The James Wilson Safe Harbour converted a building in downtown Carlisle into a 5-unit rental property for permanent housing for homeless persons and families exiting the James Wilson Bridge Housing. Borough personnel consulted closely with Safe Harbour in its efforts to meet all Codes and Zoning requirements. The Borough of Carlisle actively works to foster and maintain affordable housing through its housing and rehabilitation and construction programs. Code enforcement officials ensure existing housing stock is preserved and up to code standards. The Borough has identified a CHDO - Tri-County Housing Development Corporation, Ltd. - and works collaboratively with HOME funding through the state to continue rehabilitation and resale for eligible first-time homebuyers. The Borough of Carlisle has been awarded an allocation of 2018 HOME funds in the amount of \$553,000 from DCED. With this funding it is anticipated that three affordable households will be assisted during the program year.

The Housing Authority of Cumberland County manages the Carlisle Supportive Housing Program (SHP) (which is owned by the Cumberland/Perry Housing Initiatives), which provides permanent supportive housing for four chronically homeless individuals with disabilities. SHP provides four rental units in Carlisle Borough that have permanent housing to chronically homeless individuals with a mental health or chronic substance abuse disability.

The Rapid Rehousing Program provides rental and financial assistance to homeless families with children. While the program is County-wide, many participants reside in the Borough of Carlisle. This program had been supported with state ESG funds awarded to Cumberland County. HRACC's ESG funding ended on June 30, 2019.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

CCHRA will continue to use the capital fund program over the next years to rehabilitate and modernized its public housing units to ensure housing quality standards, as well as energy efficiency. The Borough will continue to support CCHRA in maintaining safe and decent public housing for families and seniors by expediting licenses and permits for repairs and maintenance to CCHA-owned and operated facilities.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority will continue to work with families and individuals to improve the living environment for low- and moderate income families residing in public housing units. This includes encouraging participation by public housing residents in the decision making process. CCHA has a public housing tenant association that is consulted on any issues or initiatives that could have an impact on public housing residents. It is also sponsoring leadership training for members of the association. The advisory group meets monthly to review housing Authority policies. The Housing Authority receives input and feedback on plans and programs from the association at these meetings.

In addition, CCHRA has an active First Time Home Buyers and Closing Costs Assistance Program. This program works in collaboration with the Cumberland County Affordable Housing Trust Fund. The First-Time Homebuyers Down Payment and Closing Cost Assistance Program provides up to \$3,000 in assistance to qualified first-time homebuyers who purchase homes in Cumberland County and have a gross household income between 80% and 100% of the county's median income. Up to \$5,000 in assistance can be provided to qualified first-time homebuyers who purchase homes in Cumberland County and have a gross household income less than 80% of the county's median income. See income qualifications below. This assistance is in the form of a five-year, no interest, forgivable loan. The assistance can be used toward the purchase price of the house and, or, closing costs. This program will match the participants' savings 3-to-1. For every \$1 of their savings the buyer uses to purchase a house, the county will provide \$3 in grant assistance. Residents are presented the opportunity for home ownership. Cumberland Non-Profit Housing Corporation has a Lease-to Purchase Homeownership Program

CHA's Resident Initiative Coordinator works with tenants participating in the Family Self-Sufficiency Program, to coordinate tenant services, and to work with the Tenant Association. Grant monies are also used to support an after school program for approximately 50 children from the public housing community in two separate locations within the Borough (one in a community park and one in an off-line public housing unit).

Actions taken to provide assistance to troubled PHAs

CCHRA is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Assistance to LMI Homeowners & Homebuyers:

Local lenders, realtors, the Capital Region Fair Housing Council, and HRACC have forged a coalition to support LMI homeowner assistance. The purpose of this partnership is to identify the needs of LMI homebuyers, educate first-time homebuyers in all facets of homeownership through a first-time homebuyers workshop, and coordinate the implementation of special programs available through the coalition's member agencies. On the Borough's behalf, HRACC participates in a forum intended to identify and eliminate predatory lenders. For many years, the Borough has helped to promote homeownership for LMI residents through First-Time Homebuyer Programs, which are funded by the Affordable Housing Trust Fund. In order to maintain the affordable housing stock, the Borough has annually funded owner-occupied housing rehabilitation programs to the maximum extent possible.

Assistance to LMI Renters:

Refer to CR-20 (Affordable Housing) for the statistics regarding renters served during PY 2020. The Rental Rehabilitation Program is on hold as Borough officials continue to develop program guidelines and standards. The Borough continues to support the activities of the various housing providers, both directly with CDBG grants and indirectly with letters of support for grant applications of non-profit housing providers. The Borough also acts as an advocate for low-income renters via its Code Enforcement Program, which ensures that rental housing located in the low-income areas of the Borough is sanitary, decent, and safe.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The availability and reliability of funding is the primary obstacle to the Borough and HRACC's ability to effectively meet underserved needs. Given the comprehensive delivery system described above, the Borough does not believe that there are any underserved needs in its jurisdiction.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

With every Owner-Occupied Rehabilitation project, lead hazard controls are utilized, and a dustwipe analysis is done to ensure all lead hazards are properly mitigated. According to the Borough's requirements, lead hazards are remediated when the level of funding provided is less than \$25,000. Complete lead abatement is required when the funding level reaches \$25,000 or more.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

HRACC continues to operate its Family Self-Sufficiency (FSS) Program to help lower-income persons receiving assistance to become financially independent.

The James Wilson Safe Harbour Inc. remains committed to providing extensive case management to assist its clients in achieving economic independence. The Salvation Army and the Cumberland County Department of Aging & Community Services also conduct case management services designed to accomplish this goal. Furthermore, Salvation Army programs require participants to secure employment or enroll in life-skills classes, as well as mandatory debt elimination and savings programs.

The Borough continues to support a life and work skills program at the Employment Skills Center (ESC). The ESC program is also funded by Cumberland County and assists the chronically-unemployed and underemployed so that they can obtain better-paying jobs and improve their standard of living.

In addition, the Borough continues to support a work skills training program known as Helping Individuals Retain Employment (HIRE). The HIRE Program is conducted by Hope Station, a community center located in the Memorial Park Neighborhood, which has the highest concentration of low-income residents in Carlisle. Besides HIRE, Hope Station also runs a Family Saving Account Program that provides matching funds to help families build their assets.

Finally, HRACC, Carlisle Borough, and Cumberland County have continued their strong partnership by supporting Cyberspace, which is now based in the Hope Station Community Center owned by Carlisle Borough. Cyberspace is a computer learning and training center that provides learning opportunities for school-age children, as well as adults who need to develop new skills to obtain better employment opportunities. It is open to all Borough and County residents free-of-charge. Program statistics indicate that the majority of residents served by Cyberspace programs are LMI individuals and families. While Cumberland County CDBG funds support Cyberspace program operation, Carlisle Borough supports Cyberspace by providing a physical space for this important service to continue its work for the benefit of all Cumberland County residents. Hope Station recently expanded Cyberspace, purchasing new computers, software, and related equipment, as well as expanding training offerings. To reflect its expanded mission, Cyberspace is now known as the Professional & Educational Empowerment Center (PEEC).

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The 2019-2023 Carlisle Borough Five-Year ConPlan identified no problems with the institutional structure, which would impose a barrier to the promotion of affordable housing in the Borough. As such, no specific actions were taken.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The 2019-2023 Carlisle Borough Five-Year ConPlan identified no problems with the institutional structure, which would impose a barrier to the promotion of affordable housing in the Borough. As such,

no specific actions were taken.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Public Policy:

No public policies were identified in the ConPlan or AAP, which would impose a barrier to promoting affordable housing in Carlisle Borough. Therefore, no action was taken.

Intergovernmental Cooperation:

No problems related to intergovernmental cooperation were identified in the ConPlan or AAP, which would impose a barrier to promoting affordable housing in Carlisle Borough. However, the 2020-2024 Analysis of Impediments (AI) for Carlisle Borough (and Cumberland County) - published in 2019 - recommended a variety of Action Steps to improve coordination between housing and social service stakeholders, including advocating for policy changes to further fair housing and affordable housing goals. HRACC is committed to establishing new public housing throughout Cumberland County, in addition to Carlisle. New public housing developments will reduce tendencies toward concentration of LMI individuals and families within the Carlisle urban landscape. Affordable housing goals are being addressed through the Section 5(h) public housing homeownership program undertaken in Enola/East Pennsboro Township, Lemoyne Borough, Mt. Holly Springs Borough, and Shippensburg Borough.

Interagency Coordination:

The Housing Authority of Cumberland County and the Redevelopment Authority of Cumberland County are sister agencies. The Redevelopment Authority is also the administering agent for the Borough's CDBG Program. As such, Carlisle Borough and Housing Authority leadership come into frequent contact and communicate issues as they arise. The Borough and the Authority cooperate in planning activities to promote affordable housing opportunities within Carlisle Borough.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The following 10 goals were identified in the 2021-2025 AI. Carlisle Borough and HRACC will tackle Goals 4 and 7 first.

Goal 1: Reduce homelessness for members of protected classes.

Goal 2: Increase affordable housing opportunities.

Goal 3: Create innovative construction models for affordable housing.

Goal 4: Create public awareness of fair housing laws and affordable housing advocacy.

- Encourage social service agencies and affordable housing advocates to become more aware of discriminatory local land use laws and to attend meetings where there are pending affordable housing projects.

Goal 5: Create local and regional policy changes that benefit LMI households.

Goal 6: Address state and federal conditions placed on funding.

Goal 7: Increase homeownership.

- Seek out new resources and provide additional programs for LMI homebuyers.

Goal 8: Improve housing opportunities for individuals with disabilities.

Goal 9: Train and employ all work-age individuals.

Goal 10: Improve quality of life in LMI areas.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Borough and HRACC also continue to address homelessness - understanding that reducing, and preferably ending homelessness, is a long-term goal that will not be easy to achieve. To counteract this reality, HRACC and the Borough continues to invest heavily in and energetically support existing social service programs with the intent to expand services. These programs include, but are not limited to the Housing Voucher Program, Public Family Housing, Senior Housing, transitional housing and emergency shelters, housing for individuals with special needs, Rapid Rehousing, Community Partners for Change (LHOT), and life skills and employment training programs for recipients of the aforementioned services.

In consultation with the Borough, HRACC staff review activities and propose changes on a continuous basis in order to ensure that activities align with the comprehensive planning requirements of the Borough's 2019-2023 Five-Year ConPlan, comply with agreed-to citizen participation guidelines, and meet timeliness and other programmatic requirements. The 2020-2024 Borough and County AI offered 10 Goals and a variety of Action Steps to further Fair Housing goals. IDIS Timeliness Reports (PR56) are consulted regularly to ensure timely expenditure of funds.

Carlisle Borough has had a long partnership with HRACC, its CDBG Program Administrator. For the last 20 years, the Borough has contracted with HRACC to manage its CDBG grant program. The Borough continues to monitor HRACC's project execution and expenditures to ensure attainment of goals and timely distribution of funds on a monthly basis. The Borough requires that HRACC provide periodic reports to the Mayor and Council, as well as Borough management staff concerning status of projects and expenditures of funds. These reports, plus monthly meetings between Borough management staff and HRACC staff allow the Borough to monitor progress continually and be better able to change course quickly as appropriate to ensure attainment of goals.

HRACC exercises monitoring responsibility for its subrecipients and generally pays subrecipients on a reimbursement basis rather than advancing funds. This procedure allows for compliance review and for project status before any funds are disbursed to subrecipients. In this way, immediately-evident problems can be corrected promptly. HRACC collects and enters accomplishment data into IDIS, which allows HRACC to determine project status. Also, HRACC staff conduct on-site visits to sub-recipients as needed in order to determine compliance with recordkeeping and other programmatic requirements.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to

comment on performance reports.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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