

BOROUGH OF CARLISLE
Community Development Block Grant (CDBG) Program

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
Program Year 2020
(July 1, 2020 – June 30, 2021)



SUMMARY OF ACCOMPLISHMENTS

Introduction

The Consolidated Annual Performance and Evaluation Report (CAPER) is an annual requirement of the CDBG Program, which is used to report to the community and to the U.S. Department of Housing & Urban Development (HUD) on the Borough's community investment of its CDBG monies and its performance on various programmatic requirements. The Program Year (PY) activities shared via the CAPER include, but are not limited to:

- Housing needs and how those needs were addressed with CDBG funds;
- CDBG expenditures during the fiscal year;
- Accomplishments during the year; and
- Performance assessment on the Borough's goals and requirements.

Programmatic Requirements

- **Timeliness:** Unexpended funds may not total more than **1.5** times the current year's grant. HUD checks this ratio annually on May 2. The Borough's ratio was **1.48** on May 2, 2021, for PY 2020.
- **Low- and Moderate-Income (LMI) Benefit:** The Borough established a three-year Low-Mod Multi-Year Certification to meet its LMI benefit expenditure requirement of at least **70%**. The Borough is in its third year of the Multi-Year Certification and has achieved an expenditure percentage of **80.15%** with a PY 2020 LMI expenditure of **\$264,795.78** and a three-year cumulative LMI expenditure of **\$666,428.93**.
- **Public Service Cap:** A maximum of **15%** of funds may be obligated for public service activities. In PY 2020, the Borough obligated and spent **\$43,317.15**, or **11.18%**, for this category of activities. This programmatic requirement has been met.
- **Planning & Administration Cap:** No more than **20%** of the 2020 grant allocation (\$387,351), unexpended PY 2019 CDBG funds (\$205,679.42), plus PY 2020

Program Income (\$18,000) may be obligated for planning and administration activities. During PY 2020, the Borough obligated and expended \$53,159.81 with no unliquidated administrative obligations. The total PY 2020 expenditure was **13.11%**.

Housing Accomplishments

The Borough spent CDBG funds on the following housing programs:

- **Homeownership:** During PY 2020, no funds were distributed for acquisition or for other allowable homeownership investments per CDBG regulations.
- **Owner-Occupied Housing Rehabilitation:** A total of **\$54,040.56** was expended to assist three households.
- **Rental Housing Rehabilitation:** The Borough of Carlisle is still working on the ordinance and program guidelines. The Rental Housing Rehabilitation Program will begin when the ordinance and guidelines have been adopted.
- **Sidewalk/ADA Improvements:** No funds were disbursed during PY 2020. The Borough of Carlisle will replenish Sidewalk Assistance Grant Program funding as part of the PY 2021 CDBG Annual Action Plan.
- **Code Enforcement:** The Borough expended **\$51,252.80** in CDBG funds on Code Enforcement during the year. As of June 30, 2021, 625 inspections/reinspections had been conducted.

Other Accomplishments

- **Carlisle Streetview Program:** Phase 2 of the Market Cross Pub project was completed. No new Streetview grants were issued during PY 2020.
- **Economic Development/Shopsteading:** One business – Dough & Arrows – opened in PY 2020 with a **\$50,000** loan in exchange for creation of two FTE jobs for LMI individuals.
- **Public Services:** The Borough continued to support the Hope Station Opportunity Zone, the Summer Neighborhood Program, and enhanced police patrols through the Hope Station Opportunity Zone Neighborhood and Carlisle's other LMI areas.
- **Public Facilities:** The Borough spent **\$58,385.27** on three public works projects in LeTort Park, on North Pitt Street, and at the Hope Station Community Center in Memorial Park.
- **Racial/Ethnic Composition for LMI Benefit Activities:** Hispanic – 993; White (non-Hispanic) – 4,195; Black (non-Hispanic) – 3,790.

CDBG Financial Summary:

- Unexpended Balance at End of PY 2019 - \$328,324.85
- PY 2020 Entitlement Grant - \$387,351.00
- PY 2020 Program Income - \$18,000.00
- PY 2020 Expenditures - \$341,162.19
- Unexpended Balance End of PY 2020 – \$392,513.66 (includes Program Income)

Evaluation and Comments:

In PY 2020, the Borough satisfied all programmatic requirements. With CDBG-CV Phase 1 funds, the Borough awarded economic development grants to 46 restaurants and retail establishments to retain / create jobs for LMI individuals.

The Borough met most of its goals in the maintenance of decent, affordable housing through direct assistance to homeowners and by enforcing codes and improving neighborhood facilities. The Owner-Occupied Rehabilitation Program remains readily available, and the number of households served has remained roughly the same compared to the previous year. The Borough is working to expand marketing efforts for this program. In various ways, the Borough continued to support the homeless shelters located in its jurisdiction, which serve homeless persons from throughout Cumberland County.

Three public facility projects in Carlisle Borough were completed during PY 2020. In PY 2021, the Borough will complete Phase 2 of the North Pitt Street Stormwater Improvements Project. Plans to improve the Fairground Avenue Linear Park and Lincoln Cemetery, a significant African-American historic landmark, are in the works. Redevelopment efforts include support of small businesses establishing themselves in downtown Carlisle. Support of the successful Hope Station Community Services Program continues.

The Borough strategically invested its CDBG grant among housing rehabilitation programs, code enforcement, social services, economic development, and facilities improvements to provide safe, decent, and affordable housing; increase economic opportunities; and enhance the general quality of life for its residents. As in previous years, the Borough focused its CDBG-funded activities in the Census Block Groups with the highest concentrations of LMI persons and greatest deterioration of facilities and housing stock.