



Better Places, Better Lives

HOUSING CHOICE VOUCHER LANDLORD INCENTIVE PROGRAM

The Cumberland County Housing Authority believes that everyone deserves a place to call home. Quality affordable housing is critical to a healthy community and economy. Landlords are key to helping our communities prosper. To acknowledge a landlord's investment in helping creating housing opportunities, the Authority is launching the Landlord Incentive Program. Participating landlords will receive reimbursement for short-term vacancies and minor unit repairs when they rent their unit to a renter with a housing voucher.

Property Damage Reimbursement

Landlords may be reimbursed up to \$500 for physical damages to a unit occupied by an HCV holder subject to the following:

- Damages are above and beyond normal wear and tear
- The cost to fix the damages is greater than the security deposit collected
- Landlords must submit:
 - Date stamped pictures of the specific damages they are requesting reimbursement for
 - Copies of receipts from costs of repair(s) of damages
 - A completed Damage Repair Reimbursement Landlord's Request for Payment
 - Reimbursements to a landlord will not exceed \$2,000 per calendar year (if submitting more than one damage reimbursement request)

Vacancy Reimbursement

Occasionally a tenant's subsidy may not cover 100% of their 1st month's rent if they sign lease documents after the month has started. The vacancy reimbursement can assist.

Landlords may apply for a holding payment equal to half of one month's rental payment if the unit was previously leased to a voucher recipient and is being rented to another voucher recipient. Landlords need to submit documentation of the previous tenant's move out date and copy of the current lease agreement with start date. The payment of the holding fee up to half the monthly rental payment of \$600, whichever is lesser. Payment will be prorated according to the number of days vacant with relation to the monthly rent amount.

NEW LANDLORD PARTICIPATION BONUS

Landlords currently not accepting housing vouchers are eligible to receive a New Landlord bonus of \$1,000. Upon successful application, approval and first lease to a voucher recipient, a new landlord will receive a \$1,000.

How to Participate?

Contact: Becky Shull,
114 N. Hanover St. Carlisle PA 17013
bshull@cchra.com
717-249-1315 x 114

Section 8 Housing Choice Voucher

Landlord Property Damage Reimbursement Landlord's Request for Payment

Landlord Name

Landlord Address

Rental Unit Address/Tenant Name

Amount of total damages: \$ _____

Amount of Security Deposit collected by Landlord: \$ _____

Amount Landlord is requesting for damages(not to exceed \$500): \$ _____

Amount Due to Landlord (Total less Security Deposit): \$ _____

Copies of the following **MUST** be attached to this Request:

- Date stamped pictures of the specific damages you are requesting reimbursement for.
-Email attachments may be submitted to bshull@cchra.com
- Copies of receipts from cost of repair(s) of damages

Print name of Landlord or Landlord's Representative

Signature of Landlord or Landlord's Representative

Date

Landlord's email and telephone number

PHA Approval

Print of PHA Representative

Signature of PHA Representative

Date

**Section 8 Housing Choice Voucher
Landlord Vacancy Request for Payment**

Landlord Name

Landlord Address

Rental Unit Address/Tenant Name

Month/Year of Vacant Request : _____

Month/Year of Expected Move-In: _____

Amount Monthly Rent: \$ _____

Holding Payment (1/2 of monthly rent, not to exceed \$600): \$ _____

Copies of the following MUST be attached to this Request:

- Request for Tenancy

Print name of Landlord or Landlord's Representative

Signature of Landlord or Landlord's Representative

Date

Landlord's email and telephone number

PHA Approval

Print of PHA Representative

Signature of PHA Representative

Date