



HOUSING & REDEVELOPMENT AUTHORITIES  
OF CUMBERLAND COUNTY

*Better Places, Better Lives*

Cindy Wise  
*Executive Assistant*

<Date>

### Settlement Requirements

( ) is approved to receive \$3,000/ \$5,000 in down payment and closing cost assistance from Cumberland County. There is a Grant Agreement (3 pages) that ( ) must sign at settlement, which should be recorded with the mortgage under miscellaneous documents. **The Redevelopment Authority collects a \$32 plus \$4 e-filing upfront release fee at settlement so we can record the release after the five (5) year forgiveness period. The check should be made payable to the Redevelopment Authority of Cumberland County.**

**I must approve the Closing Disclosure *before* settlement to see that the Housing Authority Grant and release fee are included. We will provide the Grant Agreement and the \$3,000/ \$5,000 assistance check made payable to <Name> for settlement.**

**After settlement, we need the signed, notarized, and recorded grant agreement, and the \$36 check. Please send these documents to:**

Redevelopment Authority of Cumberland County  
114 N. Hanover St.  
Carlisle, PA 17013 to my attention (Cindy Wise).

Please let me know the date, time, and place of settlement as soon as it is scheduled. Please send the Closing Disclosure for my approval as soon as possible.

Thank you,

*Cindy Wise*

Cindy Wise

Executive Assistant