

**COUNTY OF CUMBERLAND**  
Community Development Block Grant (CDBG) Program  
Home Investment Partnerships (HOME) Program

**CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT**  
Program Year 2022 (July 1, 2022 – June 30, 2023)

**SUMMARY OF ACCOMPLISHMENTS**

**Introduction**

Completion of the Consolidated Annual Performance and Evaluation Report (CAPER) is a requirement for Entitlement Community grantees receiving Community Development Block Grant (CDBG) Program funds and Home Investment Partnerships (HOME) Program funds. Cumberland County has held the “Urban County” Entitlement Community designation for CDBG and Participating Jurisdiction designation for the HOME Program since Program Year (PY) 2005. As an Entitlement Community, the County receives annual CDBG grants directly from HUD. The County prepared its fourth Five-Year Consolidated Plan (ConPlan) in 2020 that identified priority housing and community development needs and projected a plan to address those needs over the five-year period of 2020 – 2024.

On a yearly basis, Entitlement Communities prepare an Annual Action Plan (AAP) to implement housing and community development activities to address the goals stated in the ConPlan. The 2022 AAP established activities for the year July 1, 2022 – June 30, 2023, and therefore the PY 2022 CAPER reports on the wide range of community activities undertaken during PY 2022, as well as PY 2022 accomplishments.

For PY 2022, the County received a CDBG grant of \$1,251,178, and a HOME grant of \$595,520. The County projected \$638,858.96 in CDBG Program Income (PI) for the year.

In 2020, the County received a CDBG-CV (CARES) grant in two phases totaling in \$1,947,384.00 to help prevent, prepare for and respond to Coronavirus.

**CDBG Programmatic Requirements**

- **Timeliness:** Unexpended funds may not total more than 1.5 times the current year’s grant amount as of May 2<sup>nd</sup> each year. In close consultation with HUD Region 3 staff, the County continues to expend CDBG funds per its most recently approved Timeliness Workout Plan. The oldest grant funds and Program Income must be expended first. Slow-moving projects are identified, critical action steps for completion described, and a timetable for completion documented. The County continues to monitor these projects and ensure completion by remediation dates.

- **Low- and Moderate-Income Benefit:** The requirement is that at least 70% of funds expended during the year (not including planning and administration expenditures), must benefit primarily low-/moderate-income (LMI) persons. Excluding Planning & Administration expenditures, the County expended 98.59% of its CDBG funds on activities that benefited LMI persons.  
The county expended \$1,447,305.89 of the CDBG-CV grant on LMI benefited activities.
- **Public Service Cap:** A maximum of 15% of the annual allocation of funds, plus Program Income may be spent on public service activities. The County expended \$226,787.59 or 18.13% for public service activities. Therefore, going over the maximum by 3.13%. \$238,943.25 was expended from the CDBG-CV grant for public service activities.
- **Administration & Planning Cap:** No more than 20% of the annual CDBG allocation, plus Program Income, may be used for administration and planning activities. The County expended \$111,917.26 or 5.92% for these types of activities in 2022. The County used 377,187.32 if the CDBG-CV grant amount on Planning and Administration activities.

### HOME Programmatic Requirements

- **CHDO Reserve:** A formula grant recipient of HOME funds must reserve a minimum of 15% of its annual grant for use by CHDOs – Community Housing Development Organizations, which are non-profit, affordable housing developers. A recipient has 24 months to commit the required 15% to its CHDO. At present, the County only has one CHDO, Tri-County Housing Development Corporation.

The County's minimum reserve, based on its \$595,520 HOME grant awarded in 2022 was \$89,328. The County will reserve and commit the funds to a specific project within the 24-month commitment deadline (Waived) complying with the 15% CHDO Reserve requirement.

- **HOME Match Requirement:** For every dollar of HOME funds drawn (excluding administrative expenses), the grantee must permanently invest \$0.25 of non-federal funds in housing projects that are either HOME-assisted or eligible for HOME assistance. All HOME draws in PY 2021 were administrative in nature. Based on draws of \$0 of non-administrative HOME funds during the year, the County was obligated to expend \$0 in qualified matching funds. However, the County's Affordable Housing Trust Fund first-time homebuyer activities, totaling \$112,000, qualifies as a match for the County's HOME funds.
- **Administration & Planning Cap:** Expenditures for these activities are capped at 10% of the grant. The County satisfied this requirement with a \$59,522 HOME Planning & Administration allocation, representing 10%. \$47,144.75 of these funds were disbursed, and \$12,377.25 is left to spend.

## Accomplishments

A synopsis of the CDBG activities implemented during PY 2022 is listed below. The County did not disburse HOME funding for any housing or homeownership projects in PY 2022.

### Housing:

The County spent CDBG grant funds on the following housing programs:

- **Owner-Occupied Rehabilitation (OOR) Program:** A total of \$180,687.76 was expended to assist six households.
- **Code Enforcement:** 2,790 inspections/re-inspections were completed in the Borough of Shippensburg, Shippensburg Township, and Lemoyne Borough. The County spent \$103,011.17 in CDBG funds on Code Enforcement during the year.

### Other Accomplishments:

- **Economic Development/Shopsteading:** A total of \$400,000 was expended for the acquisition and soft cost of 4 businesses.
- **Façade Improvement:** There were no new façade improvement activities.
- **Public Services:** The County disbursed \$226,878.59 in PY 2022, providing vital public services for at-risk Cumberland County residents, including LMI individuals and families, the homeless, elderly, and disabled.

These funds were invested and spent in a wide range of public service activities:

- Safe Harbour's James Wilson Emergency Shelter – provides services to families and individuals in emergency housing solutions.
- YWCA's Growing Opportunities at Grandview Court – Provides K-12 educational programs and tutoring, adult employment readiness and job training, cultural enrichment classes, substance abuse prevention program and nutrition and health/wellness programming.
- Community Partners for Change Coordinator who works with disabled and homeless persons in Cumberland County to help them obtain housing so that they can move toward self-sufficiency. The Manager, Community Partners for Change has recruited a spectrum of partners to assist at-risk populations in securing safe, decent, and sanitary housing.
- Enhanced police patrols in the LMI Census Block Group areas of Shippensburg Borough.

- Hope Station - Professional & Educational Empowerment Center - staff intend to expand program hours of operation and purchase additional equipment and software to ensure security and offer employment- and computer-related training sessions.
- Salvation Army – My Brother’s Table & Social Services Office - My Brother's Table provides nutritious breakfasts to the homeless, Monday to Friday. The Social Services Office aids struggling families and individuals by offering emergency food boxes, clothing and household vouchers, personal hygiene items, cleaning supplies, transportation assistance, Xmas assistance, and referrals to other agencies.
- **Public Facilities:** The County invested CDBG funds in several vital public facility projects in PY 2022 including:
  - St. Paul Church – Sewer Replacement
  - Medard’s House – New HVAC system and other various overall building improvements.
  - Borough of Lemoyne – Removal of architectural barriers for ADA improvements and stormwater drainage improvements.
  - New Hope Ministries – Enola Outreach Center renovations.
  - Shippensburg Township – Recreation improvements for pickle ball courts.
  - CCHRA – Rehabilitation to improve ADA accessibility to Cumberland County Housing and Redevelopment Authorities headquarters.
  - New Cumberland – Remove architectural barriers throughout the downtown area.
  - Shippensburg Borough – Installation of LED crosswalk warning systems.
  - Newburg Borough – ADA and street improvements.

### **Financial Summary**

The County’s PY 2022 CDBG Program financial activity highlights were as follows:

- Unexpended Balance End of Previous Year – \$1,907,162.22
- PY 2022 Entitlement Grant - \$1,251,178.00
- PY 2022 CDBG Program Income - \$638,858.96
- PY 2022 Local CDBG Income - \$1,715.52
- Total Funds Available in PY 2021 - \$3,798,914.70
- PY 2022 Disbursements - \$2,262,594.11
- Unexpended Balance End of FY 2021 - \$1,536,320.59

The County CDBG-CV Grant financial activity were as follows:

- CDBG-CV Grant - \$1,947,384.00
- Expended - \$1,824,493.21
- Balance - \$122,890.79

### **Summary**

As in past years, Cumberland County focused its CDBG-funded activities in the Census Block Groups with the highest LMI concentrations and with the greatest deterioration of facilities and housing stock. The partnership between Cumberland County, CAEDC, and the Redevelopment Authority promises dynamic small business development expanding in a broad range of sectors. The forthcoming HOME affordable housing projects in the pipeline will provide safe, decent, and sanitary housing for many LMI first-time homebuyers.

The County values its strong partnerships with area local governments, economic development organizations, businesses, and non-profits. They work together through judicious grant and loan investments in housing programs, social services, economic development, job training, and facilities improvements to achieve the goals of safe, decent, and affordable housing; increased economic opportunities; elimination of blighted areas throughout the County, and quality of life enhancement for all Cumberland County citizens. The County anticipates upward trends in its HUD program performance and further diversification of its CDBG and HOME investments to assist even more LMI Cumberland County residents.