

**Borough of Carlisle**  
Community Development Block Grant (CDBG) Program

**Consolidated Annual Performance & Evaluation Report**  
Program Year 2023 (July 1, 2023 - June 30, 2024)



**Summary of Accomplishments**

**Introduction**

The completion of the Consolidated Annual Performance and Evaluation Report (CAPER) is an annual requirement of Entitlement Community grantees receiving Community Development Block Grant (CDBG) funds. This report is used to outline Carlisle Borough's investments, programmatic requirements, and various accomplishments to the community and the U.S. Department of Housing and Urban Development.

For Program Year (PY) 2023, Carlisle Borough received a grant allocation of \$357,685 in CDBG funds. There was an unexpended balance of \$462,002.43 from previous grants. An additional \$136,184.13 was receipted as CDBG Program Income (PI) during the year to be reprogrammed.

In 2020 the Borough received a CDBG-CV (CARES) grant in two phases totaling \$387,008 to help prevent, prepare for and respond to Coronavirus.

**CDBG Programmatic Requirements**

- *Timeliness:* Unexpended funds may not total more than 1.5 times the current year's grant amount plus receipted PI by May 2 each year. The Borough's ratio for PY 2023 was 1.54 on May 2, 2024; thus, not meeting the timeliness requirement.
- *Low- and Moderate-Income Benefit:* At least 70% of expended funds (excluding planning and administration (P&E) drawdowns) during the program year must benefit primarily low- and moderate-income (LMI) persons. The Borough had utilized 92.84% of their expenditures on activity/projects that benefit LMI persons during PY 2023.

To date, the Borough has utilized 85.42% of their CDBG-CV awarded amount (excluding P&E expenditures) on LMI persons.

- *Public Service Cap:* A maximum of 15% of the annual allocation funds plus PI and the PY expenditures, may be spent on public service activities. The Borough had spent \$16,889.58, 3.50%, towards public service activities in PY 2023.

As of the end of PY 2023, the Borough utilized \$112,321, 29.02%, of their CDBG-CV expenditures on public service activities.

- *Planning & Administration Cap:* No more than 20% of the annual allocation can be obligated or expended for planning and administration costs. Planning and Administrative costs are shared between the Redevelopment Authority of Cumberland County and Carlisle Borough. In PY 2023, a total of \$61,497.50, 12.45%, was drawn for the two organizations. On July 30, 2024, \$61,490, 15.89%, of the CDBG-CV allocation was utilized for Planning and Administration activities, also shared between the two organizations.

**Accomplishments**

Housing: \$132,702.45 was utilized for the following housing projects:

- Owner-Occupied Rehabilitation: \$30,840.54 was expended to assist three households.
- Code Enforcement: \$101,861.91 was drawn for Code Enforcement. These funds supported 1,033 total inspections with 91 violations.

Public Facilities: \$66,731.01 was used towards the following public facilities projects:

- Sidewalk Assistance Program: Assisted one homeowner.
- Fairground Linear Park Recreation Development
- LED Lighting Project
- Community Center Utility Payments

Public Service: \$16,889.58 was spent to support with the following programs:

- Hope Station Community Service Program
- Hope Station Utility Payments
- Police Patrols/Community Policing

Economic Development: \$105,000 was utilized to assist two businesses with Shopsteading loans:

- RDH Downtown LLC
- Eclipse Gaming Cafe

**Financial Summary**

CDBG:

|                                 |              |
|---------------------------------|--------------|
| Previous PY Unexpended Balance: | \$462,002.43 |
| PY 2023 Entitlement Grant:      | \$357,685.00 |
| PY 2023 Program Income:         | \$136,184.13 |
| PY 2023 Expenditures:           | \$409,079.83 |
| PY 2023 Unexpended Balance:     | \$546,791.73 |

CDBG-CV:

|                     |              |
|---------------------|--------------|
| CDBG-CV Grant:      | \$387,008.00 |
| Expenditures:       | \$335,876.65 |
| Unexpended Balance: | \$51,131.35  |

**Evaluation/Comments**

Carlisle Borough strategically invested their CDBG grant funds among housing programs, services, economic development, and facility projects/programs. With these projects/programs the Borough has worked to enhance the general quality of life of its residents by providing decent affordable housing, creating economic improvements, and creating a suitable living environment.

As in previous years, the Borough focused on using CDBG funds for activities/projects in the census block groups with the highest concentrations of LMI persons and higher rate of deterioration of facilities and housing stock.