

Borough of Carlisle
Community Development Block Grant (CDBG) Program

Consolidated Annual Performance & Evaluation Report

Program Year 2024 (July 1, 2024 - June 30, 2025)



Summary of Accomplishments

Introduction

The completion of the Consolidated Annual Performance and Evaluation Report (CAPER) is an annual requirement of Entitlement Community grantees receiving Community Development Block Grant (CDBG) funds. This report is used to outline Carlisle Borough's investments, programmatic requirements, and various accomplishments to the community and the U.S. Department of Housing and Urban Development.

For Program Year (PY) 2024, Carlisle Borough received a grant allocation of \$341,710 in CDBG funds. There was an unexpended balance of \$546,791.73 from previous grants. An additional \$85,000 was receipted as CDBG Program Income (PI) during the year to be reprogrammed.

In 2020 the Borough received a CDBG-CV (CARES) grant in two phases totaling \$387,008 to help prevent, prepare for and respond to Coronavirus.

CDBG Programmatic Requirements

- **Timeliness:** Unexpended funds may not total more than 1.5 times the current year's grant amount plus receipted PI by May 2 each year. The Borough's ratio for PY 2024 was 1.31 on May 2, 2025; thus, meeting the timeliness requirement.
- **Low- and Moderate-Income Benefit:** At least 70% of expended funds (excluding planning and administration (P&E) drawdowns) during the program year must benefit primarily low- and moderate-income (LMI) persons. The Borough had utilized 98.10% of their expenditure on activity/projects that benefit LMI persons during PY 2024.

To date, the Borough has utilized 85.70% of their CDBG-CV awarded amount (excluding P&E expenditures) on LMI persons.

- **Public Service Cap:** A maximum of 15% of the annual allocation funds plus PI and the PY expenditures, may be spent on public service activities. The Borough had spent \$477,894.13, 34.08%, towards public service activities in PY 2024. Going over the cap by 19.08%.

As of the end of PY 2024, the Borough utilized \$112,321, 29.02%, of their CDBG-CV expenditures on public service activities.

- *Planning & Administration Cap:* No more than 20% of the annual allocation can be obligated or expended for planning and administration costs. Planning and Administrative costs are shared between the Redevelopment Authority of Cumberland County and Carlisle Borough. In PY 2024, a total of \$36,470.80, 8.55%, was drawn for the two organizations.
On July 30, 2025, \$61,490, 15.89%, of the CDBG-CV allocation was utilized for Planning and Administration activities, also shared between the two organizations.

Accomplishments

Housing: \$67,777.10 was utilized for the following housing projects:

- Owner-Occupied Rehabilitation: \$1,500 was expended to assist one household.
- Code Enforcement: \$66,277.10 was drawn for Code Enforcement.

Public Facilities: \$263,162.02 was used for the following public facilities projects:

- Sidewalk Assistance Program: Assisted one homeowner.
- Community Center Utility Payments
- Memorial Park/Lincoln Cemetery Upgrades
- Heberlig-Palmer Park Rehabilitation
- Tree Removal/Replacement Program: one household assisted.
- Bike Friendly Infrastructure Project

Public Service: \$477,894.13 was spent to support the following programs:

- Hope Station Community Service Program
- Police Patrols/Community Policing

Economic Development: \$10,332.81 was utilized for economic development purposes:

- Streetview: One business assisted.

Financial Summary

CDBG:

Previous PY Unexpended Balance:	\$546,791.73
PY 2024 Entitlement Grant:	\$341,710.00
PY 2024 Program Income:	\$85,000.00
PY 2024 Expenditures:	\$540,594.66
PY 2024 Unexpended Balance:	\$432,907.07

CDBG-CV:

CDBG-CV Grant:	\$387,008.00
Expenditure:	\$341,146.31
Unexpended Balance:	\$45,861.69

Evaluation/Comments

Carlisle Borough strategically invested their CDBG grant funds among housing programs, services, economic development, and facility projects/programs. With these projects/programs the Borough has worked to enhance the general quality of life of its residents by providing decent affordable housing, creating economic improvements, and creating a suitable living environment.

As in previous years, the Borough focused on using CDBG funds for activities/projects in the census block groups with the highest concentrations of LMI persons and higher rate of deterioration of facilities and housing stock.