

## **REQUEST FOR PROPOSAL**

The Housing Authority of the County of Cumberland will receive proposals for vacant unit make ready services of scattered units located in the Borough of Carlisle and the Borough of Mount Holly Springs, Cumberland County, PA.

All proposals are due by 3:00 p.m. on Wednesday the 8<sup>th</sup> day of July 2026. Bids can be mailed to the Housing Authority of the County of Cumberland Attn: Buck Bigler, 114 North Hanover Street, Carlisle, PA 17013.

Copies of the documents may be obtained by calling Buck Bigler, Director of Maintenance, at (717) 980-1399 or via email [gbigler@cchra.com](mailto:gbigler@cchra.com).

Attention is called to the provisions for equal opportunity, and payment of not less than the minimum salaries and wages set forth in the specifications must be paid on this project.

The work performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended 12 USC, 1701 u. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD assisted projects covered by Section 3 shall, to the greatest extent feasible, be directed to low and very low-income persons, particularly those persons who are recipients of HUD assistance for housing.

Contract is a labor and incidental materials only contract. The Housing Authority will supply all items to be installed in unit based on the issued work order. Contracts will be issued to top three (3) contractors that offer the best service for the Authority based on scoring system. Contracts are one (1) year with two (2) years of possible contract extensions. Estimated contract cost for one (1) year is \$150,000.

Those contactors wishing to visit example units can call Buck Bigler to schedule an appointment to view.

The Housing Authority of  
the County of Cumberland

Mary Kuna  
Executive Director